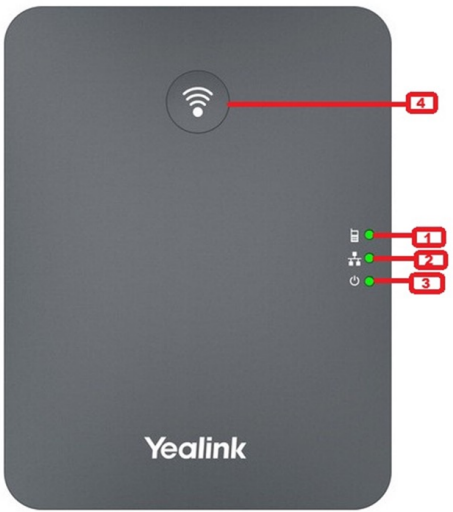
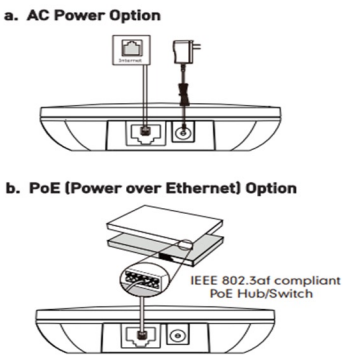
Yealink W70B Quick Start Guide





Bottom View

1. Registration LED
Indicates the handset registration status or paging mode.
- **Solid Green:** At least one handset is successfully registered to the base.
- **Slow Flashing Green:** The base station is in **Registration Mode**.
- **Fast Flashing Green:** The base station is in **Paging Mode** (used to locate misplaced handsets).
- **Off:** No handsets are registered, or the base station is powered off.

2. Network Status LED
Indicates the base station's connection to the internet or local network.
- **Solid Green:** The network is available and connected.
- **Slow Flashing Green:** The network is unavailable or the station is offline.
- **Off:** The base station is powered off.

3. Power Indicator LED
Indicates the power and firmware status of the base station.
- **Solid Green:** The base station is powered on and operating normally.
- **Slow Flashing Green:** The base station is currently performing a **firmware upgrade**.
- **Off:** The base station is not receiving power

4. Paging Key

Action	Base LED Reaction	Resulting State
Short Press	Fast Flashing Green (Top LED)	Handsets ring (Paging Mode)
5-Second Hold	Slow Flashing Green (Top LED)	Base is discoverable (Registration Mode)
Hold while Powering On	All 3 LEDs Solid Green	Factory Reset triggered

Factory Reset Instructions
1. **Unplug** the power adapter from the W70B base.
2. **Press and hold** the **Paging/Connect** button (looks like a Wi-Fi symbol) on the base.
3. **Plug the power back in** while still holding the button.
4. **Release** the button when all three LED lights (Power, Network, Handset) turn solid.

Placing a call
Only the outgoing line(s) assigned by your system administrator can be used to place calls. When multiple outgoing lines are assigned to the handset, the first one will be the default outgoing line.

Place Internal Calls
After successfully registering the handset to the base station, you can use your handset to place an internal or external call. The handset can keep 2 calls at one time at almost, one active (associated with the audio) and the other one on hold.

Place an Internal Call to Handset
You can place an internal call to the desired **handset or all handsets**.
1. Go to OK > Intercom.
2. Select the desired handset or All Handsets.
3. Select OK or the Off-hook key.
4. All other subscribed handsets will ring simultaneously if you select All Handsets.

Place an Internal Call to an Extension
You can place an internal call to an internal extension.
1. Go to Dial Pad
2. Enter desired extension number hit **OK or**

Place External Calls
You can place external calls on the handset. External calls based on the public telephone network require SIP lines.
1. Enter the desired number using the keypad.
2. Press the OK key or to dial out.

End a Call
You can end the current call at any time. Press

Call Hold and Resume
To place a call on hold:
1. During a call, select **Options** > **Hold**.
2. To Resume call, select Resume

Call Transfer
You can transfer calls in the following ways:

Blind Transfer
1. Select **Options** > (Call) **Transfer**, or press the TRAN key during a call.
2. Enter the number or extension you want to transfer the call to, or select Directory > Directory/History to choose a contact.
3. Press **TRAN** or Transfer to complete the transfer.

Semi-Attended Transfer
1. Select **Options** > (Call) **Transfer**, or press the TRAN key during a call.
2. Enter the number or extension you want to transfer to, and dial out
3. When you hear the ring back tone, press the TRAN key or Transfer to finish a semi-attended transfer.

Attended Transfer
1. Select **Options** > (Call) **Transfer**, or press the TRAN key during a call.
2. Enter the number or extension you want to transfer to, and dial out
3. After the contact answers and call is announced, press the TRAN keys or Transfer to complete the transfer.

Call Forward
To enable call forward:
1. Dial *72 on the dial pad.
2. Enter PIN number (voicemail pin)
3. Following voice prompt instructions

Call Conference
1. During an active call. Select **Options > Conference**. The call is placed on hold.
2. Enter the number of the second party, and then press the **OK** soft key.
3. Press the Conf. soft key again when the second party answers. All parties are now attending the conference.
4. Press the End Call soft key to disconnect all parties.

Voice Message
Message waiting indicator on the idle screen indicates that one or more voice messages are waiting at the message center. The power indicator LED slowly flashes red.
To listen to voice messages:
1. Tap button.
2, Enter PIN# (Default 1234)
3. Follow the voice prompts to listen to your voice messages or setup your mailbox.

Call History
1. Press History soft key
2. Scroll up/down to view/select from list
   - Press ok or to call the entry
   - Press delete soft key to remove the entry

Call History Icons

Icon	Description
/	Received Calls
/	Missed Calls
/	Placed Calls